



Kingsmead School



A PARTNER ACADEMY IN JOHN TAYLOR MAT
Headteacher: Mrs M Mincher, Bsc, NPQH

RESILIENT  INNOVATIVE  MINDFUL  EMPLOYABLE 

FreedomTech Device Loan Agreement for STUDENTS

Device Model: Lenovo Thinkpad T14s

Device Serial Number:

1. This agreement is between:

1)
Kingsmead School, Kings Avenue, Hednesford, Staffordshire, WS12 1DH (“the school”)

and

2)
Name of parent/carer: _____ (“the parent/carer” and “I”)

Name of student: _____

Address (of parent/carer): _____

This agreement governs the use and care of devices assigned to the parent/carer’s child (the “student”).

All issued equipment shall remain the sole property of the school and is governed by the school’s policies until the end of the three-year agreement/warranty period with FreedomTech. You agree that if the student leaves the school for any reason, any outstanding costs on the device will be immediately payable, or the device will be returned to the school.

The school is lending the student a device (“the equipment”) for the purpose of doing schoolwork from home. This agreement sets the conditions for taking a Kingsmead School Device (“the equipment”) home.

I confirm that I have read the terms and conditions set out in the agreement and my signature at the end of this agreement confirms that I and the student will adhere to the terms of loan.

2. Damage/loss

By signing this agreement, I agree to take full responsibility for the loan equipment issued to the student and I have read this agreement and understand the conditions of the agreement.

I understand that I and the student are responsible for the equipment at all times whether on the school’s property or not.



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If the equipment is damaged, lost or stolen, I will immediately inform the school, and I acknowledge that I am responsible for the reasonable costs requested by the school to repair or replace the equipment. If the equipment is stolen, I will also immediately inform the police.

I agree to keep the equipment in good condition and to return it to the school if demanded from the school in the same condition.

I will not leave the equipment unsupervised in unsecured areas.

I will make sure the student takes the following measures to protect the device:

- Keep the device in a secure place when not in use
- Don't leave the device in a car or on show at home
- Don't eat or drink around the device
- Don't lend the device to siblings or friends
- Don't leave the equipment unsupervised in unsecured areas

3. Unacceptable use

I agree that the student will not carry out any activity that constitutes 'unacceptable use'.

This includes, but is not limited to the following:

- Using ICT or the internet to bully or harass someone else, or to promote unlawful discrimination
- Any illegal conduct, or statements which are deemed to be advocating illegal activity
- Activity which defames or disparages the school, or risks bringing the school into disrepute
- Causing intentional damage to ICT facilities or materials
- Using inappropriate or offensive language
- Accessing age-inappropriate content

I accept that the school will sanction the student, in line with our Behaviour Policy, if the student engages in any of the above at any time.

4. Personal use

I agree that the student will use this device for educational purposes and will not loan the equipment to any other person.

5. Data protection

I agree to take the following measures to keep the data on the device protected:

- Keep the equipment password-protected - strong passwords with a combination of upper and lower-case letters, numbers



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- Make sure the student locks the equipment if it's left inactive for a period of time
- Do not share the equipment among family or friends
- Install the latest updates to operating systems, as prompted

If I need help doing any of the above, I will contact ICT support on the email blquery@kingsmeadschool.net.

6. Consent

By signing this form, I confirm that I have read and agree to the terms and conditions set out above.

STUDENT'S FULL NAME: _____

PARENT/CARER'S FULL NAME: _____

PARENT/CARER'S SIGNATURE: _____

DATE: _____