



# Kingsmead School



A PARTNER ACADEMY IN JOHN TAYLOR MAT  
Headteacher: Mrs M Mincher, Bsc, NPQH

RESILIENT



INNOVATIVE



MINDFUL



EMPLOYABLE



Letter ref: Y13\_TE1/25  
17<sup>th</sup> September 2024

## YEAR 13 – ‘MOCKTOBER’ EXAMINATION ARRANGEMENTS

Dear Parent/Carer,

This letter is to inform you of the arrangements for the upcoming October trial exam season (aka ‘Mocktober’), which will commence from Monday, 7<sup>th</sup> October and will run until Friday, 11<sup>th</sup> October.

As with their end of year assessments, **students will sit the trial exams under formal examination conditions, in the school’s Sports Hall.**

Conducting the examinations in the school’s designated venues and under examination conditions is an important part of our strategy for preparing the students for their exams in the summer. We have taken this decision because we want the students to have the opportunity to familiarise themselves with the organisation of the exams in school and the regulations governing their conduct, which they will need to follow in the summer.

### Exam Arrangements

Most **students will sit one or more exams during the five days, usually during the morning. The first exam session each day will start at 8.30am. Where a second exam is scheduled, this will start from 1.30pm on Monday, and 1pm from Tuesday to Friday.**

**As soon as they arrive at school each morning, students should go straight to the Sport Hall.** Once students have finished their morning exam, they will return to their timetabled lessons in the main school building. Students will still be able to access the House of Pi and Glasshouse during the breaks between the exam sessions.

The full trial exam season timetable is included with this letter. If students want to check when their option exams are, they can do this initially by referring to the season timetable. Individual exam timetables will be issued to students during next week.

Not all subjects have a scheduled trial exam and the students in these lessons will continue to work towards the completion of their coursework assignments.

### Expectations of Students

Even though students will be sitting their exams during the week, Kingsmead School’s expectations remain the same:

- **Students must wear smart office dress at all times during the trial exam season** (Monday, 7<sup>th</sup> October to Friday, 11<sup>th</sup> October.),
- **Students should still arrive at school for no later than 8:15am – this is so they can arrive at their exam venue in good time and can make an orderly start,**
- **Students should go to the toilet before each exam and they should allow time in their journeys and preparation to do this,**
- **Students must bring all of the equipment they will need to each exam – you can find more information in the school’s Student Guide to Exams, which is available [here](#),**
- **Students should also familiarise themselves with the JCQ Information for Candidates documents – which are available [here](#),**
- After they have been dismissed from their exam, **students will be expected to return to their timetabled lessons**

## **How Can you Help?**

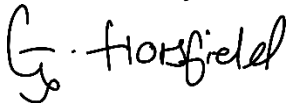
### ***The Importance of Independent Revision***

**It is important that your child continues to revise independently at home throughout Year 13.** As parents, you have an important role to play in encouraging and supporting them as they do this.

Your child can revise in many ways. Firstly, they will continue to have access to all the resources in school e.g. flash cards and past papers. They can also use the Blended Learning Platform.

For questions about the trial exam arrangements, please contact Miss. N. Harding ([examqueries@kingsmeadschool.net](mailto:examqueries@kingsmeadschool.net)). If you have any subject specific questions, please contact the class teacher. For general queries, please contact the Sixth Form team.

Yours faithfully,



Mrs. G. Horsfield  
Director of Sixth Form



Mr. B. Morris  
Assistant Head & Data Manager