



YEAR 13 – MARCH TRIAL EXAMINATION ARRANGEMENTS

Dear Parent/Carer,

This letter is to inform you of the arrangements for the upcoming March trial examination season, which will commence Monday, 3rd March and will run until Friday, 7th March.

Exam Arrangements

Most students will sit one or more exams during the five days, usually during the morning. The first exam session each day will start at 9am. Where a second exam is scheduled, this will start from 2pm on Monday (3rd), and 1:30pm from Tuesday (4th) to Friday (7th). **As soon as they arrive at school each morning, students should go straight to the Sport Hall.** Once students have finished their morning exam, they will return to their timetabled lessons in the main school building. Students will still be able to access the House of Pi and Glasshouse during the breaks between the exam sessions.

Individual exam timetables will be issued to students in February. If students want to check when their exams are, they can do this by referring to the schedule below and identifying which letter (A, B, C, D or E) is in the subject's class code. The exam for that subject will take place in the corresponding block session.

Monday 3 rd March		Tues 4 th March		Wednesday 5 th March		Thursday 6 th March		Friday 7 th March	
P1/2	P5/6	P1/2	P5/6	P1/2	P5/6	P1/2	P5/6	P1/2	P5/6
Block E	Block C	Block A	Block B	Block D	Block E	Block A	Block D	Block B	Block C

Two exam sessions have been planned for each option block. This is to allow subjects with two papers to spread their examined components across multiple days. Not only does this approach reduce the length of individual exam sessions, but it also allows students to prioritise their revision before each exam. Not all subjects have a scheduled trial exam and the students in these lessons will continue to work towards the completion of their coursework assignments.

Expectations of Students

Even though students will be sitting their exams during the week, Kingsmead School's expectations remain the same:

- **Students must wear smart office dress at all times during the trial exam season** (Monday, 3rd to Friday, 7th March),
- **Students should still arrive at school for no later than 8:30am** – *this is so they can arrive at their exam venue in good time and can make an orderly start,*
- **Students should go to the toilet before each exam and they should allow time in their journeys and preparation to do this,**
- **Students must bring all of the equipment they will need to each exam** – *you can find more information in the school's Student Guide to Exams, which is available [here](#),*

- **Students should also familiarise themselves with the JCQ Information for Candidates documents – which are available [here](#),**
- **After they have been dismissed from their exam, students will be expected to return to their timetabled lessons**

How Can you Help?

The Importance of Independent Revision

It is important that your child continues to revise independently at home throughout Year 13. As parents, you have an important role to play in encouraging and supporting them as they do this.

Your child can revise in many ways. Firstly, they will continue to have access to all the resources in school e.g. flash cards, stationery and past papers. They should already be revising independently using texts books, revision guides or any electronic resources that they have been provided with. Class teachers will also set appropriate revision activities for them to complete at home, via Up Learn and SACHEL:ONE.

For questions about the trial exam arrangements, please contact Miss. N. Harding (examqueries@kingsmeadschool.net). If you have any subject specific questions, please contact the class teacher. For general queries, please contact the Sixth Form team.

Yours faithfully,



Mrs. G. Horsfield
Director of Sixth Form



Mr. B. Morris
Assistant Head & Data Manager