



Kingsmead School



A PARTNER ACADEMY IN JOHN TAYLOR MAT
Headteacher: Mrs M Mincher, Bsc, NPQH

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Letter ref: Y10TE2/25
18th March 2024

YEAR 10 – APRIL/MAY TRIAL EXAMINATION ARRANGEMENTS

Dear Parent/Carer,

This letter is to inform you of the arrangements for the upcoming trial examination season, which will commence from Wednesday, 30th April and will run until Friday, 2nd April.

Exam Arrangements

Students will sit two exams on most days. The first exam session each day will start at 8:30am. Where a second exam is scheduled, this will start from 1:30pm.

As soon as they arrive at school each morning, students should go straight to the exam venue specified on their individual timetable. Individual exam timetables will be issued to students in April.

Wednesday, 30 th April		Thursday, 1 st May		Friday, 2 nd May	
AM	PM	AM	PM	AM	PM
English Literature	Biology	Maths	Chemistry	English Language	Physics

Once students have finished their morning exam, they will return to their timetabled lessons in the main school building, to continue their revision in period 3 and 4 classes. Students will still be able to access the House of Pi and Glasshouse during the breaks between the exam sessions.

At 1:15pm, during their second break, students will be directed to the venue of their second exam. **The second exam session may run until 3:30pm each day, so period 6s will not take place. At the end of their afternoon exam, students will be dismissed from the venue and told to go straight home to continue with their revision for the next day's exams, independently.** To support them with this, their teachers will set appropriate revision activities for them to complete at home, via Satchel One and the other platforms which we use.

Trial exams for the option subjects will take place in timetables lessons between Monday, 5th May and Friday, 16th May. Students will be informed which lesson(s) these trial exams will take place in, by their class teacher(s).

Expectations of Students

Even though students will be sitting their exams, Kingsmead School's expectations remain the same:

- **Students must wear their full school uniform at all times during the trial exam season.**
- **Students should arrive at school for no later than 8:15am – this is so they can arrive at their exam venue in good time and can make an orderly start.**
- **Students should go to the toilet before each exam and they should allow time in their journeys and preparation to do this.**
- **Students must bring all of the equipment they will need to each exam – you can find more information in the school's **Student Guide to Exams**, which is available [here](#).**
- **Students should also familiarise themselves with the **JCQ Information for Candidates documents** – which are available [here](#).**
- In accordance with the JCQ regulations all electronic devices (mobiles phone, mp3/4 players, all watches or potential technological/web enabled sources of information) must be left in the containers outside of the exam venues. Possession of these unauthorised items in an exam will result in disqualification from that, or all of that student's qualifications.

The Importance of Independent Revision

The preparation we are doing in school is the start of the revision process. For students to achieve their full potential they must also undertake their own independent revision at home. This should start now and continue up to the end of the mock window in May.

Revision guides for all subjects are available on Parent Pay and can be ordered at any time. There are also a vast array of revision resources in the Progress Hub that we encourage students to utilise. This includes flash cards, revision timetables and past papers.

I am sure you appreciate the importance of these exams in terms of your child's progress and preparation for their GCSEs at the end of Year 11. Your support in helping them to revise and prepare would be hugely beneficial.

For questions about the mock exam arrangements, please contact Miss. Harding (examqueries@kingsmeadschool.net). If you have any subject specific questions, please contact the class teacher. For general queries, please contact Mr. Taylor (j.taylor@kingsmeadschool.net).

Yours faithfully,



Mr. T. Truby
Assistant Headteacher



Mr. J. Taylor
Year 10 Progress Leader



Miss N. Harding
Examination Officer