



# Kingsmead School



A PARTNER ACADEMY IN JOHN TAYLOR MAT  
Headteacher: Mrs M Mincher, Bsc, NPQH

RESILIENT  INNOVATIVE  MINDFUL  EMPLOYABLE 

3<sup>rd</sup> September 2024

## Passport Application for Paris Trip – February 2025

Dear Parents/Guardians,

In order for your child to attend the Paris trip next year they will be required to have their own passport. If your child already has their own passport, it must be valid for **at least six months** beyond the date of the planned departure from the destination country, France. **(must be in date until 1<sup>st</sup> of September 2025)** If this applies to your child, please access the link below and complete the form provided as soon as possible providing school with the necessary passport details before the 20<sup>th</sup> September:

<https://forms.office.com/e/GzaVBCVbpj>

If your child does not currently have a passport, please make this a priority to apply for one as soon as possible using the link below\*, as we need passports details well in advance of our departure date. As soon your child's passport arrives, please contact Miss Powell to confirm your child passport details: [k.powell@kingsmeadschool.net](mailto:k.powell@kingsmeadschool.net)

\*To apply for or renew a passport you can apply online using the following link. Please note it is cheaper to apply online than via the post office however both options are suitable: [Passports - GOV.UK \(www.gov.uk\)](https://www.gov.uk/passports)

If you have any further questions, please contact me on [k.powell@kingsmeadschool.net](mailto:k.powell@kingsmeadschool.net)

If you have any financial queries about the trip, please contact [r.duckett@kingsmeadschool.net](mailto:r.duckett@kingsmeadschool.net)

Yours faithfully,

K. Powell  
Trip Organiser