



# Kingsmead School



A PARTNER ACADEMY IN JOHN TAYLOR MAT  
Headteacher: Mrs M Mincher, Bsc, NPQH

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3<sup>rd</sup> September 2024

## Open Evening Guides

Dear Parent/Carer,

Our annual Open Evening is on Thursday, 19<sup>th</sup> September. It will begin at 4:30pm and finish at 6:30pm. If your child is proud of their school and wishes to celebrate and share all that we do with Year 6 families within our community as a student guide for this event, please complete the Microsoft Forms survey below to give consent for your child to attend school on this evening and to inform us of how they will be travelling home after the event. Students should arrive at The House of Pi for 4:15pm and the event will finish at 6:30pm:

<https://forms.office.com/Pages/ResponsePage.aspx?id=o9n4cUczDUCoUtlXzz1lTijwFsou9R9LIJZ2VPxrvYhURDgyQUFVNk5QWDA3NTYyQzBYM1BEOU9WOC4u>

There will be a meeting for all guides at 3pm Monday, 16<sup>th</sup> September in the Main Hall for 15 minutes.

Inevitably, there is immense pressure on our limited parking facilities on this night. For this reason, and for safety and practical reasons, please collect your child from the exit gate at the bottom of Littleworth Road. (NB. It will be made clear to your child which exit they are to use.)

Yours faithfully

Mr. T. Truby

Assistant Headteacher