

# KINGSMEAD SCHOOL



## Provider Access Policy Statement

(Linked to the JT MAT Provider Access Policy Statement)

Date of Next Review: September 2025

# **Kingsmead School Provider Access Policy Statement**

Please note that this policy statement is part of the wider careers programme and plan for our School.

## **Introduction:**

This policy statement sets out the school's arrangements for managing the access of providers to students at Kingsmead to give them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Student entitlement:**

All students Year 8 to 13 are entitled to (although we also include Year 7):

- To find out about technical education qualifications and apprenticeships opportunities, as part of the careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

**For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and two encounters for students during the 'second key phase' (year 10 to 11). For students in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

### Meaningful provider encounters:

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our students.

All students in 6<sup>th</sup> Form have their own log in to our chosen careers' platform, Unifrog, which allows them to build their knowledge and skills overtime before planning their own bespoke pathway.

### Previous providers:

In previous terms/years we have invited the following providers from the local area to speak to our students:

- Juniper
- South Staffordshire College
- ASK Apprenticeships
- Rolls Royce Aerospace
- PP Control and Automation
- Capita
- The Hex Group
- Ideal Standard

### Destinations of our students:

Last year our year 11 students moved to range of providers in the local area after school:

Number of students completing Y11 July 2023	187
% of students who secured a place at Kingsmead 6th Form	47%
% of students who have secured a place at an FE college	47%
% of students who have secured an apprenticeship	4%
% of students who secured a place in a Sixth Form at another School	1%
% of students entering employment / training	1%
% of students attending a sixth form college	0%

Last year our year 13 students moved to range of providers in the local area after school:

Number of students completing Y13 July 2023	79
% of students who chose Higher Education as their post 18 pathway	71%

% of students who accepted a place at a Russell Group university	36%
% of students who accepted at Oxbridge institutions	2%
% of students who secured an apprenticeship	6%
% of students who secured employment	14%
% of students who chose to take a gap year	5%
% of students who chose to go to college	4%

### Management of provider access requests:

#### Procedure

A provider wishing to request access should contact Natalie Kendall, IAG Coordinator, [n.kedall@kingsmeadschool.net](mailto:n.kedall@kingsmeadschool.net) or through contacting the office on 01543 227331

#### Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme.

We will offer providers an opportunity to come into school to speak to students or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

### Careers programme:

This is a guide to our careers programme. This is added to throughout the year and reflects year group needs, for example a recent session for Year 8 girls and Y10 boys. It does not include specialised offers such as the High-Flyer groups for KS3/4 or Lyceum Society for KS5.

Year and focus	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>  Self- awareness and introduction to the world of work skills	Drop-down careers activity day  Tutor time sessions (1 per term) – designed in a stepped, spiral approach  RIME and careers evaluations in PLC booklets  Aspiration assembly and transition work  Careers and aspiration assembly - NKL	Futures Fayre – market stall event giving overview of local, regional and national opportunities  RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.  Tutor time sessions (1 per term) – designed in a stepped, spiral approach  RIME and careers evaluations in PLC booklets	Meetings with careers advisor  Tutor time sessions (1 per term) – designed in a stepped, spiral approach  RIME and careers evaluations in PLC booklets

<p><b>Year 8</b></p> <p>Employability skills</p>	<p>RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>RIME and careers evaluations in PLC booklets</p>	<p>Futures day – build around opportunities to see FE/HE providers and apprenticeships. Considering futures</p> <p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>RIME and careers evaluations in PLC booklets</p> <p>Careers and aspiration assembly – NKL</p> <p><b>PAL assembly</b></p>	<p>Meetings with careers advisor</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>RIME and careers evaluations in PLC booklets</p>
<p><b>Year 9</b></p> <p>Careers exploration, looking ahead and aspirations</p>	<p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>RIME and careers evaluations in PLC booklets</p> <p>Careers and aspiration assembly – NKL</p> <p><b>PAL assembly</b></p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Futures day – a chance to visit providers (HE / businesses)</p> <p>Options evening – a chance to meet staff of option subjects – consider courses offer</p> <p>Meetings with careers advisor</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>RIME and careers evaluations in PLC booklets</p>	<p>RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>RIME and careers evaluations in PLC booklets</p>

<p><b>Year 10</b></p> <p>Employability and post-16 options</p>	<p>Futures Day – skills visits – skills fayre. Learn what apprenticeships are on offer – how to apply</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>RIME and careers evaluations in PLC booklets</p> <p>Careers and aspiration assembly – NKL</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Meetings with careers advisor</p> <p>RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>RIME and careers evaluations in PLC booklets</p> <p>Mock interview day</p> <p><b>PAL assembly</b></p>	<p>Aim Higher event – HE, local providers and business meet with students and parents. Activities exploring access and removing barriers are shared</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>RIME and careers evaluations in PLC booklets</p>
<p><b>Year 11</b></p> <p>Post 16 option choices and decision making</p>	<p>Futures Day – involves visits from FE/HE and apprenticeship providers. Development of students’ employability skills and knowledge</p> <p>Meetings with careers advisor</p> <p>Revision and exam techniques session – students given useful employable skills that support with long term learning and recall.</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>Careers and aspiration assembly – NKL</p> <p><b>PAL assembly</b></p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Meetings with careers advisor</p> <p>Tutor time sessions (1 per term) – designed in a stepped, spiral approach</p> <p>Mock exam results and follow up 1-to-1 interviews for next stages with parents</p>	

	RIME and careers evaluations in PLC booklets		
<p><b>Year 12</b></p> <p>Developing skills for university, further education and successfully entering the world of work</p>	<p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities.</p> <p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p> <p><b>PAL assembly</b></p>	<p>Futures week – work experience preparation, visits and then follow up. Development of next steps knowledge and skills</p> <p>Meetings with careers advisor</p> <p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>
<p><b>Year 13</b></p> <p>Developing skills for university, further education and successfully entering the world of work</p>	<p>Meetings with careers advisor</p> <p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p> <p><b>PAL assembly</b></p>	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities:**

The school will make the main hall, sports hall, glass house, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed on before the visit, with the Careers Leader or a team member.

Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the Careers library, which is managed by our IAG coordinator. The area is available to all students at lunch and break times.

**Complaints:**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

**Approval and review**

Reviewer: K. Greenwood – Careers Lead / N. Kendall – Careers Advisor

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: *September 2025*

Signed: *(name)* Chair of Governors

*[name]* Head teacher