Letter ref: Y13/ERA/23

12th July 2023

**A Level Exam Results Arrangements: Summer 2023**

Dear Parent/Carer,

We are now able to inform you of the arrangements for the **A-Level results day**, which **is Thursday, 17th August**.

**Results Day Arrangements**

Your child is invited to collect their statement of results between 8:30am and 10am, from the Main Hall. During this window, they will be able to celebrate their success with their friends and teachers.

There will be a one-way system in place in the Main Hall, so students should enter via the door next to Reception. Your child will then be guided through to the Main Hall to collect their results. Once they have done this, they can return to the car park via the hall’s emergency exit.

Our Main Hall only has a limited capacity, so we have taken the decision to only invite students into the school building on results day. We ask that all parents, siblings, and other family members wait on the school car park.

If you, or your child, choose not to collect your results from school, or you are away on holiday, you can request that Kingsmead School share their statement of results with you by email and/or post. All requests should be submitted to [ks-exams@kingsmeadschool.net](mailto:ks-exams@kingsmeadschool.net). Please note that these requests should be made directly by the student.

Mr. Russell and our careers advisor will be available to discuss your child’s results with them, from 8:30am in the Main Hall. They will be able to explain what options your child has, if they have not received the results they had hoped for. If your child needs support through clearing, or with their next steps (i.e. an apprenticeship), the sixth form team are also available throughout the day (please email [n.kendall@kingsmeadschool.net](mailto:n.kendall@kingsmeadschool.net)). Additional information can be found on the school website ([here](https://www.kingsmeadschool.net/home/learning/key-stage-4/exam-information/a-level-results-day-advice/)).

**Review of Marking**

Where your child is close to achieving the next grade up, Kingsmead School will identify this and request a review of marking on your child’s behalf, free of charge. To process this, we will need your child to sign any pre-completed forms before leaving on results day.

Please note, all appeals against A-Level/Level 3 results must be made through the school. We strongly advise against raising appeals which have not been identified by Kingsmead School, as the review will almost certainly not result in a change of grade. If you proceed with the appeal against the school’s advice, you will be charged the full exam board fee for the review (for example, AQA charge £55.60 per paper/component), as well as a £20 administration charge to cover the school’s expenses.

Yours faithfully,

Text, letter

Description automatically generated

Mr. B. Morris

Data Manager