



22nd July 2016

Dear Parent/Guardian,

Sixth Form start of term arrangements

We are pleased that your son/daughter has chosen to return to Kingsmead Sixth Form and are looking forward to working with them as they embark on their Sixth Form career.

The start of term for Year 12 will commence on **Wednesday 7th September** at **9:15am**. Students should report to the Sixth Form Common Room where a brief overview of the day and timetables will be given. On the afternoon of Wednesday 7th September, we hold an annual induction event which will take place within the Kingsmead Main Hall, designed to provide students with a range of team building activities and equip them with the skills they need to make a positive start to their Sixth Form studies. Their lessons will commence on the morning of Thursday 8th September.

From September, Kingsmead will become a 'cashless' school. Please see the enclosed letters explaining the process for your child. In order for him/her to buy food/drinks from the first day back you will need to return the enclosed parental reply slip on **Wednesday 7th September**. It will be collected in Sixth Form. You will also need to set up the parent pay account and deposit monies in order to purchase food. Students will have their biometric reading done on the first day back prior to lunch.

All students joining the Sixth Form are required to adhere to the Sixth Form dress code. The work wear is a reflection of the students and staff wishes to balance the need for individuality with the necessity to present a business-like appearance. It allows students' access to a modern working wardrobe, whilst also being cost effective. It is intended that their choice of a suit will be such that it will also be suitable for interviews, work placements and other formal occasions.

Both the school and governors hold our Sixth Form students in high esteem; they are our role models for the younger pupils in the school. Their contribution to our academic environment is vital and as such their positive attitude to learning is paramount.

In order to give you information on how to support your son/daughter as they embark on their Sixth Form studies, we are holding a Year 12 **Welcome Evening** on **Wednesday 14th September** at **6:30pm** at **Kingsmead School**. We do hope that you will be able to attend this evening and look forward to meeting you at this first event.

Yours faithfully,

Mrs D Pritchard
Senior Leader (Post 16)



Dress Code

Uniform for Sixth Form

Both the school and governors hold our Sixth Form students in high esteem; they are our role models for the younger pupils in the school. Their contribution to our academic environment is vital and as such their positive attitude to learning is paramount.

In order to maintain an appropriate dress code whilst allowing our Sixth Form students the privilege of wearing their individual choice of suit, and access to a modern working wardrobe, the school **reserves the right to send home** any student who fails to meet our standards.

It is suggested that students studying Art or Design courses wear an overall or apron in order to protect their clothing. **Students who do Sport and Performing Arts may wear appropriate clothing for that lesson only and must ensure a change of clothes is worn in all other lessons.**

Example:

- Smart suit – either matching jacket and skirt/dress OR matching jacket and trousers
- Top or blouse
- Collared work shirt
- Tie
- Smart / work shoes no 'Ugg' boots/similar
- Smart boots may be worn with trousers
- A business-like approach is expected with regards to hair colour and piercings

In order to maintain a business like appearance, there will be certain restrictions on the style of your suit.

- **Suit jackets** must be worn as outer jacket before a coat is introduced
- **Trousers** must be **full length and tailored style**, **no leggings, cropped, skinny, shiny, ripped trousers or shorts allowed**, **plain material – no denim allowed**
- **Skirts or dresses** must be of a **modest length** and **allow freedom of movement** around school.
- **Tops** must be of a suitable, **non see-through** material with a **modesty of neckline**. Length must ensure **complete covering of midriff**.
- **Footwear** must be suitable to maintain work appearance. **No trainers**